



Shree Pralhadrao Kashid Foundation's  
**The Matoshree National School**  
'Imparting Knowledge, Empowering Student'

Date:06.04.2026

**CIRCULAR-1**

To,

**All Parents,**

**SUBJECT:- Time-table for issuing the books to the student from the school.**

Dear Parents,

This is to inform you all that please find below the Time-table, for issuing the books to the student from the school.

**Monday - Literature /Computer**

**Tuesday – Science/Drawing**

**Wednesday - Grammar /Marathi**

**Thursday – Hindi/Sanskrit**

**Friday - Maths /SST**

Kindly note, the books will be sent with the student according to the above mentioned timetable. It is difficult for the student to carry all the books everyday and many of times it is observed that student forget the books at home and during the session the books are not available with the student.

Thus, the timetable has been made and it will be followed from this week. If any of the student is going for the tuition, then kindly set the tuition timetable as per the above schedule, no other books will be sent apart from the above timetable.

If parents needed any notebook or textbook for completing the pending classwork or notes, then parents can send the mail in prior to the class teacher and the subject teacher.

We would also like to mention, during the exams/class test all the books will be issued to the student for their study and revision purpose. It is requested to the parents, kindly follow the same, and do not send any mail to the teachers for issuing the extra books on daily basis.

Kindly take a note of it.

Regards,

Pramila Shetty

Academic Co-Ordinator.